

GREAT AYTON PARISH COUNCIL

Minutes of the monthly Parish Council meeting held at The Discovery Centre on Tuesday 1st April 2025 at 19.00.

The Chair informed he had an apology to make, he had forgotten to commemorate June Imeson at the last meeting. He reminded that she had been instrumental in initiating many of the good things within the village and had been a Parish Councillor from 1970 until 2010. A short period of silence was held to remember June.

Present: Cllr Greenwell, Cllr Greer, Cllr Healy-Dufosse Belton & Cllr Kirk (Chair).

In Attendance: Angela Livingstone (Clerk), Lee Marley (Cemetery and Services Superintendent) & Cllr Heather Moorhouse.

25.32 Apologies for absence and declaration of Interests

Apologies for absence were received from Cllr Baylin, Cllr Mason & Cllr Blackmore. The reasons for apologies were accepted. There were no declarations of interest.

25.33 Minutes from the Parish Council Meetings held on Tuesday 4th March 2025

It was **RESOLVED** to **APPROVE** the minutes of the Parish Council meeting held Tuesday 4th March 2025 as a true and accurate record. Minutes were signed by the Chair.

25.34 Police report

25.34.1 1st – 28th February 2025 - ASB Personal: 1, ASB Nuisance: 2, ASB Environmental: 1, Criminal Damage: 4, Burglary Residential: 2, Theft (including from shops): 6, Violence Against the Person: 5. Total this period: 21.
1st – 31st March 2025 - ASB Personal: 2, ASB Nuisance: 5, Criminal Damage: 3, Residential: 1, Theft (including from shops): 11. Total This Period: 22. Sergeant Ross had sent his apologies and a report.

25.35 Report from NYC Councillor – Cllr Moorhouse informed that there was a North Yorkshire Moors National Parks Association meeting that evening. She had briefed the NYC senior planner on the expected application for the allotment site and he was aware of previous plans, and knew the area.

25.36 Allotments

25.36.1 Update on COF application - grant offer received, and formal documents had been signed.

Councillors discussed concerns of the time limit. The Chair reminded that grants from the Community Ownership Funding scheme had now ceased, the government were working through the previous applications and therefore were not prepared to give any time extension. He advised that he was informed that the developer and planning consultants were drawing up a formal application for outline planning. They were aware of the time limit, and he believed they were looking at a possible fall-back situation. They were keen for the allotments to remain at the current site, but they needed to resolve the major access issue for the housing to go ahead.

25.36.2 Update from Allotment Implementation Committee

The Chair informed that there had been no need for the committee to meet but he had attended a meeting of the allotment group to give an update on the current information.

25.36.3 Allotment report

Councillors discussed the report received and approved requests for a greenhouse and an additional half plot. Requests from residents to take on 11A and 12A free of charge to enable the sites to be cleared were also approved. Cllr Mason and the Clerk were to meet to discuss a complaint received. The Clerk reminded of the proposal from Cllr Baylin to install locks on the gates to the allotments, at the recent visit to the allotments he had proposed that a future date be agreed, and notices erected informing of the intention to install locks on the specified date and of the need to contact the Clerk for a key if this was required. Mr Marley stated his concern regarding the proposal for the locks as he had spoken to a number of tenants who said they would not lock the gates. He felt this was a waste of money and that much of the fly tipping was by the tenants. He suggested that the gates were closed to see if tenants shut them before incurring the

expense. He informed of concerns with the state that gardens were being left in with tenants using the plots for storage and when they vacated leaving the plots full of glass, plastic, felt and general rubbish. He advised of a plot vacated which had taken hours to remove glass pieces from and the need for a skip to take away rubbish. Councillors discussed the issues and felt that the locked gates were the best option to try to tackle issues and the cost of locks would be offset by skip costs. They acknowledged the difficulty policing this but were aware that Stokesley Parish Council did enforce this. **RESOLVED:** Terms of the agreement would be updated and the Allotment working party would be involved in agreeing notices required and agreeing a suitable date. Formal full inspections would commence on a three-monthly basis and tenants would be informed that they needed to have their gardens accessible as per the agreement.

ACTION: Clerk/Allotment working party

25.37 Lease approval

Village Hall and Yatton House lease – Awaiting meeting middle of April with Yatton House Trustees to discuss concerns. The Village Hall licence was awaited from the solicitor and had been chased. **ACTION: Chair / Clerk**

25.38 Planning Matters

25.38.1 Planning applications – Consultation Responses. –Councillors discussed applications and the following was agreed.

Application ref / Address	Description of Works	Parish Council responses
ZB25/00401/FUL 11 Romany Road	Proposed single storey rear extension, blocking of doorway and reroofing to match extension material.	Councillors had no observations. The application was similar to other extensions on the road and backed onto the Health Centre.
ZB25/00476/FUL 69A High Street	Application for proposed revision to boundary wall.	Councillors discussed the application and had no observations.
NYM/2025/0182 Rye Hill Farm View	Application for erection of replacement stable building following removal of existing building at Rye Hill Farm View	Cllr Moorhouse informed that there had been some retrospective planning and the need for some removal, she believed this was to reinstate. Councillors had no observations.

25.38.2 Planning decisions by LPA – Noted

Application ref / Address	Description of Works
ZB24/01933/FUL Langbaugh Hall OS Field 0076	Application for the construction of a single storey detached garage with workshop. The decision on this proposal was: Granted.
ZB24/02173/FUL 84 Wainstones Close	Proposed Dormer Extension to Front and Forward Extension to Garage The decision on this proposal was: Granted.
ZB25/00256/CAT The Vicarage Low Green	Application to fell four trees and works to eight trees in a Conservation Area. The decision on this proposal was: Granted.
ZB25/00153/CLP 78 Roseberry Crescent	Proposed extension to rear of dwelling under permitted development rights. Removal of existing Chimney stack. The decision on this proposal was: Granted.
ZB25/00207/FUL 29 Linden Grove	Proposed two storey extension to side, Single storey extension to rear, Canopy roof to front and Revision to boundary treatment The decision on this proposal was: Granted.
ZB25/00069/FUL 18 Wheatlands	Single storey rear and side infill extension and Loft conversion with rear dormer as amended 11 February 2025. The decision on this proposal was: Granted.
ZB24/01766/LBC 3 Low Green	Listed building consent for replacement of existing plastic guttering to be cast iron effect with matching downpipes. New fascia and soffits painted black. Replace ground floor asphalt flat roof to a Tuff Stuff flexible GRP system. New gutters and fascia to match first floor.

	Repairs to chimney pots to remove mortar and replace with hydraulic lime 3.5, 1:2 ratio (lime:sand) The decision on this proposal was: Granted.
--	---

25.39 Correspondence and Information from Clerk

To receive and review the correspondence and information details and decide upon necessary actions attached.

25.39.1 Correspondence for discussion-

From	Details
Great Ayton Methodist Church	Request for permission for Churches in the village to hold annual walk of witness around village 18 th April Good Friday and have a hymn at High Green. RESOLVED: Annual event approved.
Resident	Grass cutting between 7-9 Angrove Drive, resident cut area over many years now moving. To consider cutting, query sent to NYC that not on cutting map. Response received that this had been omitted and was corrected. RESOLVED: To cut area. ACTION: GAPC Team
Resident	Concern re narrow lane, hazard Little Ayton Lane – request for signage. NYC responded on the matter. Clerk to convey to resident. ACTION: Clerk
Resident	Concern re increased traffic congestion and parking Easby Lane & Station Road. Councillors agreed this was a Highway matter, there were no yellow lines and cars could be parked. Clerk to advise resident. ACTION: Clerk
Whitby Wellbeing	Sauna events – The Clerk had been asked to liaise with other Parish Councils in the areas where the events were held. All contacts had informed that the events were not on Parish Council land. A private landowner had also been questioned but it had been agreed that the land used for events was Crown land. Byelaws for the green showed that the action was not permitted, and the Parish Council could not approve this regular occurrence. RESOLVED: To refuse this commercial organisation. Clerk to inform. ACTION: Clerk
Resident	Query if bay markings could be reinstated at High Green shop side. Councillors discussed the photograph and agreed that markings on this area would be unsightly and were against the byelaws for the High Green. RESOLVED: Not to progress.
Resident	Request to plant trees on green space within Wainstones/Byemoor estate. RESOLVED: Refuse due to grass cutting and future tree maintenance. Clerk to inform. ACTION: Clerk
YLCA	Biodiversity legislation training 25.6.25 10-12 and query on biodiversity from C Loftus. The Clerk informed that there was a duty on Parish Councils from January 2024 to support tackling the biodiversity crisis and the training should be attended. There was not known to be the need for a policy at present. RESOLVED: Training to be attended, Parish Councillors to advise Clerk if they wanted to take on this training, if not the Clerk would attend. ACTION: Cllrs / Clerk
Resident	Concerns sent re closure of Santander Stokesley branch. Concern registered.
Resident	Concern of frequency of mobile homes overnight on Low Green affecting privacy. Request for notices on lampposts prohibiting overnight sleeping as per byelaw. Councillors agreed a concern on the increase in mobile homes parking overnight and that the byelaw should be highlighted. RESOLVED: Metal notices to be erected on lampposts in the laybys informing of No overnight stay as per byelaws. ACTION: Clerk
Leven Sword	Request to dance at several spots in the village on Saturday 10 th May during food festival. – RESOLVED: Approved. Clerk to inform. ACTION: Clerk

25.39.2 Correspondence for information

Wave water	Bill query still ongoing
Climate Action Stokesley	Information that GAPC still holding £480 from Northern Rail grant, RESOLVED: Sum to be transferred to Climate Action Stokesley and Villages. ACTION: Clerk
Resident	Query re guidelines for replacing windows/roofs in Park Square, signposted to Conservation Officer.
Resident	Concern re pooh bags left at previous site of bin Langbaugh Close. Being monitored.
NYMNP Traditional Boundary fund	Information on funding
Twentys Plenty	Update

NYC Passenger transport	Response to resident's request for bus through to Northallerton, not possible due to timetabling. Clerk to convey details to resident. ACTION: Clerk
Resident	Volunteering for litter picking, signposted to local voluntary options
NYC	10/10A High Street signage reduced, still required to move barbers pole inside building – It was noted that this still remained in place. RESOLVED: Clerk to request update and copy Cllr Moorhouse into correspondence. ACTION: Clerk
Resident	Request to have a commemorative bench Low Green looking towards Marwood Drive, to pay for new metal bench to replace an old wooden bench– Site meeting held, bench agreed needing replacing, Clerk to progress.
The Circuit	Defibrillator safety notice, Mrs Taylor confirmed completed.
Rotary Club	Proposal of seeking permission to erect a metal seat in Waterfall Park to mark the occasion of celebrating 60 th year – progressing. Clerk to attend meeting. ACTION: Clerk
Resident	Request for memorial bench or tree in memory of father, long history with Scouts and suggestions sent on using Scout meeting area or possible bench at rear of High Green.
Studio Botez	Cost for emails for Clerk and Councillors and Proposal to make changes to website to become WWCAG2.2 compliant – being progressed.
Town and City Management Ltd	<i>RECEIVED AFTER AGENDA ISSUED AND TO COME TO MAY MEETING.</i> Request for closure of High Green, road outside of Richardson Hall at Friends School for a week in June to allow a cherry picker access to paint the building. Clerk to request additional information for the next meeting. ACTION: Clerk

25.40 To receive reports/information from Councillors and decide upon necessary actions.

Item	Information	Action / Comments
25.40.1 Village Appearance and concerns	Grass cutting across village	No issues at present, good weather. GAPC team cut unsafe hedge back on Newton Road, letter to resident that charge will be made if cut in future. Mr Marley reported concern of cars parked on grass verge opposite the garage and the grass cutter could not cut this area. RESOLVED: Area to be omitted from route.
	Low Green	Welding repair to circular bench completed.
	Waterfall Park	Progressing new information board costs. New stand for plaque received and being painted.
	Bins / Road sweeping	Still progressing. There were concerns that the road sweeping was still not being completed with the small sweeper being used and only covering half of the village before returning to the depot full. Mr Marley reported that he was regularly emptying the drains outside of the cemetery as they filled with the leaves and debris left due to lack of sweeping. Clerk to enquire again and progress better bins for the sports club area. ACTION: Clerk
25.40.2 Facilities	Cemetery	Further concerns regarding dog waste. Burial held on a Sunday with agreement of GAPC team, additional cost charged. Time off in lieu being taken. Mr Marley challenged person walking through the cemetery with their dog on a long lead. Mr Marley informed that a resident had asked if a tree could be planted on a grave, he informed this was not possible and they suggested planting elsewhere in the cemetery. He informed of the need to have approval from the Parish Council, but the Clerk had not yet received any request.
	Yatton Hse	Planning permission for container submitted, Yatton House state concerns on works for the base for the container, the delivery and wanting contaminated soil removing. New food/green waste bin sited near to GAPC office to be looked at. Grass cutting of the site to be considered. The Clerk stated her

Item	Information	Action / Comments
		thanks to Cllr Greer for providing the scale drawing requested, he requested that Mr Marley look again at the site to ensure that the container could be placed where required. Councillors discussed their confusion with Yatton House stating that soil they had been using was contaminated and concern on the waste bin sited outside of the Parish Council office despite many other more suitable areas away from the office. Chair and Clerk to progress queries at the coming meeting with Yatton House. ACTION: Mr Marley/Clerk/Chair
	Play Area	New bin liner needed following fire in bin.
	Public conveniences	Awaiting painting quotes, to commence testing for L8 the control of legionellosis.
	Village Hall	Door varnished. Garden waste dumped, Clerk to progress with BUGs group, debris was also dumped at back of Captain Cook Garden. Councillors discussed concerns of very low numbers on the group. ACTION: Clerk
	Council garage	Door sanded to be painted. Clerk to write to Cllr Moorhouse about the bins behind the garage on the High Street. It was agreed that these were unsightly gathered together and were causing issues of damp in the garage and an accumulation of debris against the garage. If NYC could not support the removal of these bins a notice would be erected stating, no parking of bins other than on collection date. ACTION: Clerk
25.40.3	Website / Social Media	Requirement for a clear vision and useable website and proposals to look at social media options. To include looking at emails. Meeting to be held to progress.
25.40.4	Food event Village events Summer 2025	Event on 10.5.25 – To progress new PA system costs. Music licence to cost £275 to cover this event and Carols on the Green. Clerk to purchase. ACTION: Clerk
25.40.5	Updates from Parish Council team	Any verbal update – Mr Marley informed that he was painting the urinals in Waterfall Park.

25.41 Financial Reports

To receive and approve items on the Accounts Report. Receipts and Payments to 1st April 2025 were

AGREED as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

ACCOUNTS REPORT

Receipts

Paid From	Description	Date	Amount £
Bakes & treats	Fete food stall payment	11.3.25	75.00
Pomegranate Persian	Fete food stall payment	11.3.25	75.00
Acropolis	Fete food stall payment	14.3.25	75.00
	TOTAL		£225.00

Payments

Paid to	Description	Date	Amount £
Purple Skip hire	20yd skip collection	26.2.25	£660.00
North Yorkshire Council	Advance charges for monthly bin collection	1.3.25	£86.54
Nat West	bank charges 1.2 - 28.2	1.3.25	£6.65
Sam Turner & Sons	Machinery workshop repair Weibang and service	3.3.25	£123.99

Robin Jessop	Allotment valuation	5.3.25	£180.00
Sam Turner & Sons	woodstain for village hall doors and brush	6.3.25	£40.98
Sam Turner & Sons	scrapers for garage doors	10.3.25	£22.16
North Yorkshire Council	Non domestic rate demand notice Cemetery	11.3.25	£1,197.60
North Yorkshire Council	Non domestic rate demand notice Office	11.3.25	£-
North Yorkshire Council	Non domestic rate demand notice Public convenience	11.3.25	£-
Valda Energy	electric parish council centre and cemetery	12.3.25	£28.54
Lex Autolease	Van lease rental	17.3.25	£473.67
BNP Paribas Leasing	Grasscutter monthly fee	18.3.25	£456.00
Peter Derwent	supply memorial post	21.3.25	£120.00
Peter Derwent	repair to seat on low green	26.3.25	£96.00
Alan Dale	Dig and fill graves 13 th and 23 rd	27.3.25	£850.00
Received after agenda issued			
Cleaning Products Ltd	5L degreaser, 5L disinfectant cleaner	31.3.25	£20.68
	TOTAL		£4362.81

Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.

Next Meeting –Tuesday, 6th May 2025 7pm at the Discovery Centre.

Signature

Date

Clerk: Mrs Angela Livingstone – clerk@great-ayton.org.uk